

## **Minnesota Character Council**

### Charter

#### **Purpose**

The primary role of the Minnesota Character Council is to advise, assist and advocate for programs and activities in Minnesota that promote and celebrate positive character and ethical leadership development.

#### **Participation**

Agreement to participate on the Minnesota Character Council implies the member will contribute to the development and promotion of the proposed goals. It is recommended that each member should expect to:

- Attend quarterly meetings (in person or via conference call)
- Review materials
- Participate in discussions
- Provide feedback and recommendations

#### **Responsibilities**

1. Advise Synergy & Leadership Exchange on issues and activities related to promoting, celebrating and developing positive character and ethical leadership.
2. Assist Synergy & Leadership Exchange in determining annual activities related to character and ethical leadership development.
3. Advocate for programs and activities that create, promote and celebrate positive character and ethical leadership development.

#### **Operations**

1. Convene quarterly via virtual or in person meetings. The chair(s) will lead the meetings.
2. Synergy staff, in consultation with the chair(s), will determine the agenda in advance of each meeting. Agenda and pertinent documents will be emailed to members at least three days before a meeting.
3. Minutes of each meeting will be taken by staff and emailed to all members within three days after a meeting.
4. Synergy & Leadership Exchange will provide staff support for the Minnesota Character Council.
5. The Minnesota Character Council will review this charter every two years and recommend any proposed changes for review.

Updated and approved 11-15-17